

Comprehensive School Improvement Plan (CSIP)

Date: April 2016	
X District Plan or School Plan	District Name: Sunrise R-IX School County/District Code: 050009
Building Name: Sunrise	Building Code: 050009 Grades Served: PK-8
Regional School Improvement Team <i>See guidance for all individuals who need to be included in the regional school improvement team.</i>	
Name	Position
1. Jennifer Mordecai 2. Angie Rowden 3. Kevin Crowder 4. Amber Henry 5. Krista Merseal 6. Desirae Brammeier 7. Armand Spurgin 8. Katy Weible 9. Mindy Davis	Teacher/Leader Principal Teacher District Board Member Special Services Director Teacher Superintendent Counselor Parent
<i>Description of the planning process and how staff and stakeholders will be informed and engaged in the accountability plan.</i>	<p>The Sunrise R-IX School District’s CSIP committee met nine times as a formal group to complete the writing of a new district CSIP. The committee began the process of rewriting the Sunrise CSIP by reviewing the 2012 CSIP. A Google folder was created that each member could access. This folder contained the 2012 CSIP, the DESE model template, a 2016 CSIP template for Sunrise, the CSIP Guidance Handbook, staff surveys, committee meeting notes, and additional surveys and documentation as it was created for the purpose of rewriting the CSIP. The committee was trained on MSIP-5 and how this data affects the CSIP planning process. Each goal of the previous CSIP was taken into consideration and a survey was sent to the district staff to narrow the areas of school need. The committee agreed to create new goals, philosophy, mission statement, beliefs and motto for the 2016 CSIP.</p> <p>New goals, mission statement, and beliefs were first discussed by the committee. An agreed template, provided by the DESE website was approved to use in the guidance of writing and formatting the 2016 CSIP. Several sources of information were gathered; survey feedback, committee input and reflection of the 2012 CSIP. The committee finalized three goals: Academic Achievement, Attendance, and Professional Development/Technology. Each committee member was assigned to lead and provide input on one of the three goals. To provide input into each goal, from all stakeholders, surveys were sent out to every 4th-8th grade student, staff and district family. These surveys were compiled from model surveys from the state along with specific goal oriented questioning. Over 90 families responded to the family surveys and this provided supportive data for rewriting the 2016 CSIP. Committee members compiled research-based information, supportive data and determined action steps for implementation of district goals. At each meeting, progress was discussed and needs were identified. Final goals were defined with the data gathered. Within the finalization stages, each committee member provided input to the entire process. It was also decided that a parent-friendly version of this document would be created and posted to the public to achieve communication and involvement of all key stakeholders over the next several years.</p>



<p><i>Beliefs/Vision/ Mission Statement</i></p>	<p>Sunrise R-IX School Mission: Inspiring and Educating students in a safe and challenging learning environment.</p> <p>We Believe:</p> <ul style="list-style-type: none"> ● Every student can learn. ● Education is a shared responsibility among school, home, and the community. ● Education is a positive, lifelong learning experience. ● Education will evolve with technology. ● Quality instruction produces confident learners.
<p><i>Key issues identified from annual performance data and local assessments.</i></p>	<p>The performance data from the MSIP-5 report and other local assessments identify that Sunrise R-IX School District’s key improvement area is Academic Achievement and Attendance.</p> <p>According to MSIP 5, Academic Achievement in the area of Science had a progress score of “floor” with a total points earned of 56.3%. Due to the lack of ‘progress’ points earned, Sunrise R-IX lost points in this area of Academic Achievement. Subgroup Achievement scored “floor” in both ELA and Science for ‘progress’ points earned in the 2014-2015 school year. Sunrise R-IX also scored on the “floor” for ‘progress’ points earned for High School Readiness. District attendance, according to MSIP 5, did not achieve ‘progress’ points, resulting in Sunrise to lose 2.5 points towards district accountability.</p> <p>District assessments such as Renaissance Early Literacy, STAR and McGraw-Hill Acuity are utilized throughout the school year by ELA, math and science teachers. These tools provide practice online assessments with rigor for students to take frequently. These tests provide immediate feedback for staff to support and implement instruction on a daily basis. These assessments are reported by DESE to be the top assessments for preparing students for end of year state assessments.</p>
<p><i>Key issues identified from internal and external factors.</i></p>	<p>Internal and external factors impact student growth and district culture at Sunrise R-IX School. Sunrise R-IX School is a small, rural community with approximately 330 students and 51% qualifying for the Free/Reduced Lunch Program. MSIP-5 data is affected by a small population because a school district must have at least 30 students in an area to qualify as a subgroup. The only subgroup that Sunrise qualifies for is the Free/Reduced Lunch population, this must be considered when referencing MSIP-5 data.</p>
<p><i>Prioritized Needs for the Building.</i></p>	<p>To define and then prioritize needs for Sunrise R-IX, the CSIP Committee examined the 2012 CSIP goals, surveyed the district staff, and analyzed MSIP 5 data. From this data collection the district’s prioritized needs were identified as:</p> <ul style="list-style-type: none"> -Academic Achievement: based on MSIP 5 requirements -Attendance Rate: based on MSIP 5 progress points -Professional Development/Instructional Strategies -Technology: as a district, several committees and district initiatives have been formed to implement technology in the K-8 classrooms

Core Elements and Goals for Sunrise School Improvement

1. Academic Achievement

Curriculum and assessments are comprehensive and aligned with the core academic standards.

SMART Goal (Specific, Measurable, Achievable, Relevant and Timely):

- 1.A The Sunrise R-IX School will earn 85% or higher “Total Points Earned” within Academic Achievement, according to MSIP 5 data annually.
- 1.B The Sunrise R-IX School will earn 75% or higher “Total Points Earned” within Subgroup Achievement, according to MSIP 5 data annually.
- 1.C The Sunrise R-IX School will earn 100% “Total Points Earned” within High School Readiness, according to MSIP 5 data annually.

Rationale (name the existing conditions/data points to support the selection of the objective/goal):

The Sunrise R-IX School will use the MAP and MSIP 5 data, released annually, to support academic growth.

- A. According to MSIP 5, Academic Achievement is assessed within three categories: English Language Arts, Mathematics, and Science. Each of these categories has a possible ‘total points’ of 16 (ELA and Math: status+progress+growth, Science: Status+Progress). In 2015, Sunrise scored 40 points out of 48 possible, totaling 83% of “Total Points Earned”. The goal for 2016, is earning at least 85% of “Total Points” possible, which totals 40.8/48 points.
- B. According to MSIP 5, Subgroups are defined by a group that has at least 30 students in the population (income, IEP, race, etc.). At Sunrise, the 2015 Subgroup is Free/Reduced Lunch students. Subgroup Achievement is assessed within three categories; English Language Arts, Mathematics, and Science. Each of these categories have a possible ‘total points’ of 4 (ELA and Math: status+progress+growth, Science: Status+Progress). In 2015, Sunrise scored 8 points out of 16 possible, totaling 50% of “Total Points Earned”. The goal for 2016, is earning 75% of “Total Points” possible, which totals 12/16 points.
- C. According to MSIP 5, High School Readiness is defined by a group of students that take an EOC assessment. This assessment is available in English I and/or Algebra I to 8th graders. Sunrise gave the Algebra I EOC in 2015, to students that were enrolled in the 8th Grade Algebra I course at Sunrise. This category has a possible ‘total points’ of 10 (Status+Progress). In 2015, Sunrise scored 10 points out of 10 possible, totaling 100% of “Total Points Earned”. The goal for 2016, is earning 100% of “Total Points” possible, which totals 10/10 points.

Research Based Strategy(ies) for Implementation:

Sunrise will utilize effective research-based practices, strategies, programs, and interventions that address the state goals and root causes to provide the basis of this academic school improvement need. These best practices, strategies, programs, and interventions are identified through research and analysis of school data. The following will be common practice:

- Curriculum Writing in BYOC
- Instruction aligned to Current Missouri Expectations
- Provide Tiered Interventions (Dragon Time, Small Group Instruction, Title Services)
- Selection of research based Math, ELA and Science textbook series
- Provide Staff Professional Development for student learning, classroom best practices
- Utilize Renaissance and Acuity Assessments throughout the year
- Provide and Implement Data Decisions
- Provide Common and Vertical Planning Time
- Provide research-based feedback to teachers in regards to instruction

Funding Sources: Local and State

MSIP Standard(s): 1,2,3

Action Steps	Start Date	Person Responsible	Resources	Complete / Date
<p>30 Days:</p> <ol style="list-style-type: none"> 1. Provide Title I Teacher and Services K-8 2. Master Schedule includes Dragon Time (intervention) for middle school 3. Staff have access and utilize assessment tools; Acuity, STAR, AR 4. Staff use data to guide small group instruction 5. Middle School students have log-in access to their current grade assignments 	August	<ul style="list-style-type: none"> -Title I Coordinator -Principal -Counselor -Curriculum Coordinators -Teachers and Staff -Technology Director 	<ul style="list-style-type: none"> -Title I Requirements -Acuity -Renaissance Learning -Data (SIS, Assessments, PBS) -SIS Student Portal 	
<p>90 Days:</p> <ol style="list-style-type: none"> 1. New state expectations are shared with grade level/content teachers and crosswalks are provided 2. Curriculum Leaders meet regularly with staff to confer and support on current state standards 3. PD is provided for Data Analyzation to adapt instruction 4. Counselor is trained on current state assessments 5. Common practice established 2nd-8th grades in solving math problems (ex: CUBES) 6. Common practice established 2nd-8th grades in ELA assessments 	October	<ul style="list-style-type: none"> -Curriculum Coordinators -Teachers and Staff -Counselor -Principal 	<ul style="list-style-type: none"> -DESE Curriculum Crosswalks -PD dates, calendar -State Trainings 	
<p>Long Range:</p> <ol style="list-style-type: none"> 1. Maintain Curriculum Leaders 2. Continue to write curriculum aligned to current state expectations 3. Purchase research based curriculum series 4. Maintain common plan times by grade level and vertically 	August-May	<ul style="list-style-type: none"> -Curriculum Coordinators -Principal -Teachers and Staff -Superintendent 	<ul style="list-style-type: none"> -Curriculum Coordinators -State Expectations -Textbook Rotation -Master Schedule 	

2. Attendance

Daily student attendance is a component of acquiring new knowledge and skills. Daily instruction provides a high academic achievement opportunity for all students.

SMART Goal (Specific, Measurable, Achievable, Relevant and Timely):

The Sunrise R-IX School District will earn “On Track” or higher *status* within Attendance, according to MSIP 5 data annually.

Rationale (name the existing conditions/data points to support the selection of the objective/goal):

The Sunrise R-IX School will use the MSIP 5 data released annually to support attendance growth. According to MSIP 5, Attendance is assessed for grades kindergarten-eighth grade at Sunrise. Attendance has a possible ‘total points’ of 10 (Status+Progress). In 2015, Sunrise scored 7.5 points out of 10 possible, totaling 75% of “Total Points Earned”, scoring “On Track”. The goal for 2016, is earning “On Track” status which means the district will have to improve with Progress points.

Research Based Strategy(ies) for Implementation:

Sunrise will utilize effective research-based practices, strategies, programs, and interventions that address the state goals and root causes to provide attendance improvement within this plan. These best practices, strategies, programs and interventions are identified through research and analysis of school data. The following will be common practice:

- Attendance Data Reports
- Track Students’ Attendance Individually
- Educate Parents on Attendance
- Send Home Student Attendance Report/Note
- Teacher and Administration Communication of ‘At-Risk’ Students

Funding Sources: Local, State, and Federal

MSIP Standard(s): 4

Action Steps	Start Date	Person Responsible	Resources	Complete / Date
30 Days: 1. Pull ADA, daily and conference with students/phone call home 2. Report ADA Monthly to BOE 3. Send Letters Home Daily according to steps 3 days, 5 days, 8 days 4. Classroom attendance flags 5. Informational letters to parents that pick-up/drop-off early 6. Attendance Phone Calls / Tracking 7. Facebook Attendance Graphics	August	-Secretaries -Counselor -Teachers and Staff -Principal	-SIS -Attendance Flags -Info Graphics	
90 Days: 1. Quarterly attendance rewards	October	-Secretaries -Principal -Teachers and Staff	-ADA -Report Cards -Rewards	
Long Range: 1. End of Year Attendance Reward 2. Utilize SIS Pulse to view students approaching or falling below the state attendance requirement 3. Open House and Parent Teacher Conferences put out information in regards to Daily Attendance	August-May	-Principal -Secretaries -Counselor -Teachers and Staff	-Rewards -SIS Pulse -Info Graphics/Attendance Flyer	

3. Effective Instruction

Effective teachers are caring, reflective practitioners and lifelong learners who continuously acquire new knowledge and skills. They constantly seek to improve their teaching practice to provide high academic achievement for all students.

SMART Goal (Specific, Measurable, Achievable, Relevant and Timely):

The Sunrise R-IX School District will provide professional development opportunities at least four times annually, on research based instructional strategies to improve effective teaching practice, to all district teaching staff.

Rationale (name the existing conditions/data points to support the selection of the objective/goal):

Sunrise R-IX School district is currently scoring in the lower half of the county according to MSIP 5 data. With this data, training on instructional strategies and instructional implementation would benefit classroom teachers. District administration also provides instructional feedback to staff through NEE observations.

Sunrise school is implementing technological resources to improve student achievement and remain updated on technology resources available within education. The Sunrise Technology Committee strives to provide professional development for staff on a monthly basis and maintain equal access to all technology resources for each student and staff member. Currently, all sixth through eighth grade students are provided with 1:1 district laptops and middle school staff have been eMINTS trained and will be certified in May 2016. All kindergarten through fifth graders are able to bring their own device to utilize during classroom instruction. According to a January 2016 district survey, the first school year utilizing BYOD, 50% of elementary students bring their own device. Elementary staff receive in district and out of district training on how to utilize devices in the classroom and adjust classroom lesson plans to allow for technology implementation.

The district technology director has a strong educational background and is proactive in identifying educational technology needs.

Research Based Strategy(ies) for Implementation:

Sunrise will utilize effective research-based practices, strategies, programs, and interventions that address the state goals and root causes to improve effective instruction. These best practices, strategies, programs and interventions are identified through research and analysis of school data. The following will be common practice:

- The district will utilize effective and research based interview practices.
- The district will seek to retain highly qualified certified and classified personnel and ensure that 100 percent of the district's students are taught/led by highly qualified and effective teachers, administrators, and support staff. (This is measured by the percentage of teachers noted in DESE Core data annually as "effective or highly effective".)
- Teachers will individually develop a Professional Development Plan annually, according to the NEE model.
- The district will provide high quality professional development for certified staff employed to improve instruction and student achievement.

- Teachers will attend conferences throughout the school year and in total will utilize the entire PD budget allotted in screen 19.
- Staff will implement technology in daily instruction.
- Staff will be provided technology training.
- Students will take a Digital Citizenship course.
- Staff will educate parents on technology academic use in the classroom.

Funding Source(s): Local, State, and Federal

MSIP Standard(s): 1, 2, 3

Action Steps	Start Date	Person Responsible	Resources	Complete / Date
<p>30 Days:</p> <ol style="list-style-type: none"> 1. NEE observations 2. Common plan time 3. Provide 1st/2nd year mentors 4. Vertical teaming 5. Administration and PDC work together 6. Teachers attend professional conferences 7. Maintain inventory of technology 8. Maintain software purchases 9. Maintenance of technology equipment 	August	<ul style="list-style-type: none"> -Administrators -Curriculum Coordinators -PDC Leader -Technology Director 	<ul style="list-style-type: none"> -NEE Tool and Training -Master Schedule -Mentor Teachers -Workshop Information -Inventory System -Technology Equipment 	
<p>90 Days:</p> <ol style="list-style-type: none"> 1. Administration, Curriculum, and PDC meet 2. Teachers attend conferences 3. Parent Night 	October	<ul style="list-style-type: none"> -Administrators -Curriculum Coordinators -PDC Leader -Teachers and Staff -Technology Director 	<ul style="list-style-type: none"> -Conference Schedules -Parent Night Events -Technology Trainings 	
<p>Long Range:</p> <ol style="list-style-type: none"> 1. Built in Professional Development Days in school calendar 2. Common Interview Process for open positions 3. Write Grants for Opportunities 4. Allocate Budget 5. Maintain District Technology Scope and Sequences 	June-July	<ul style="list-style-type: none"> -Administrators -Superintendent -Technology Director -Technology Committee -Curriculum Coordinator 	<ul style="list-style-type: none"> -District Calendar -Interview Process -Budget -Curriculum 	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Superintendent

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Maintain Curriculum Leaders	Annually	
3.Effective Instruction	Built in Professional Development days in school calendar	Annually	
3.Effective Instruction	Write grants for Opportunities	Annually	
3.Effective Instruction	Allocate Budget	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Administrator

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Master Schedule includes Dragon Time (intervention) for middle school	August	
1.Academic Achievement	New state standards are shared with grade level/content teachers and crosswalks are provided.	October	
1.Academic Achievement	PD is provided for Data Analyzation to adapt instruction	October	
1.Academic Achievement	Purchase research based curriculum series	Annually	
1.Academic Achievement	Maintain Common plan times by grade level and vertically	Annually	
2. Attendance	Pull ADA, daily and conference with students/phone call home	August	
2. Attendance	Report ADA Monthly to BOE	August	
2. Attendance	Send letters home daily according to steps <i>3 days, 5 days, 8 days</i>	August	
2. Attendance	Facebook attendance graphics	August	
2. Attendance	End of year attendance reward-bounce house day	Annually	
2. Attendance	Utilize SIS Pulse to view students approaching or falling below the state attendance requirements	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Administrator (*continued*)

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
2. Attendance	Quarterly attendance rewards	October	
3.Effective Instruction	Common plan time	August	
3.Effective Instruction	Administration and PDC work together	August	
3.Effective Instruction	Administration, Curriculum, and PDC collaborate	October	
3.Effective Instruction	Parent Night	October	
3.Effective Instruction	Common Interview Process for Open Positions	Annually	
3.Effective Instruction	Write Grants for Opportunities	Annually	
3.Effective Instruction	Allocate Budget	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Technology Director

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Middle School students have a log-in access to their current grade assignments	August	
3.Effective Instruction	Write Grants for Opportunities	Annually	
3.Effective Instruction	Maintain District Technology Scope and Sequences	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Counselor

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Master Schedule includes Dragon Time (intervention) for middle school	August	
1.Academic Achievement	Counselor is trained on current state assessments	October	
2. Attendance	Pull ADA daily and conference with students/phone call home	August	
2. Attendance	Send letters home daily according to steps <i>3 days, 5 days, 8 days</i>	August	
2. Attendance	Attendance phone calls/tracking	August	
2. Attendance	End of year attendance reward-bounce house day	Annually	
2. Attendance	Utilize SIS Pulse to view students approaching or falling below the state attendance requirements	Annually	
2. Attendance	Open House and Parent Teacher Conferences put out information in regards to Daily Attendance	Annually	
3.Effective Instruction	Write Grants for Opportunities	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Secretary

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
2. Attendance	Pull ADA, daily and conferences with students/phone call home	August	
2. Attendance	Send letters home daily according to steps <i>3 days, 5 days, 8 days</i>	August	
2. Attendance	Informational Letters to parents that pick-up/drop-off early	August	
2. Attendance	Attendance phone calls/tracking	August	
2. Attendance	Facebook attendance graphics	August	
2. Attendance	Quarterly attendance rewards	October	
2. Attendance	Open house and Parent Teacher Conferences put out information in regards to Daily Attendance	Annually	
2. Attendance	End of year attendance reward-bounce house day	Annually	
3. Effective Instruction	Write Grants for Opportunities	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Curriculum Coordinator

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Staff have access and utilize assessment tools: Acuity, Star, AR	August	
1.Academic Achievement	New state standards are shared with grade level/content teachers and crosswalks are provided.	October	
1.Academic Achievement	Curriculum leaders meet regularly with staff to confer and support on current state standards	October	
1.Academic Achievement	PD is provided for Data Analyzation to adapt instruction	October	
1.Academic Achievement	Common practice established 2nd-8th grades in solving math problems (ex: CUBES)	October	
1.Academic Achievement	Common practice established 2nd-8th grades in ELA assessments	October	
1.Academic Achievement	Continue to write curriculum-align to current standards	Annually	
1.Academic Achievement	Purchase research based curriculum series	Annually	
3.Effective Instruction	Vertical teaming	August	
3.Effective Instruction	Maintain software purchases	August	
3.Effective Instruction	Administration, Curriculum, and PDC meet	October	
3.Effective Instruction	Write Grants for Opportunities	Annually	
3.Effective Instruction	Maintain District Technology Scope and Sequences	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Teaching Staff

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Staff use data to guide small group instruction	August	
1.Academic Achievement	New state standards are shared with grade level/content teachers and crosswalks are provided.	October	
1.Academic Achievement	PD is provided for Data Analyzation to adapt instruction	October	
1.Academic Achievement	Common practice established 2nd-8th grades in solving math problems (ex: CUBES)	October	
1.Academic Achievement	Common practice established 2nd-8th grades in ELA assessments	October	
1.Academic Achievement	Continue to write curriculum-align to current standards	Annually	
1.Academic Achievement	Maintain Common plan times by grade level and vertically	Annually	
2. Attendance	Classroom attendance flags	August	
2. Attendance	Quarterly attendance rewards	October	
2. Attendance	Utilize SIS Pulse to view students approaching of falling below the state attendance requirement	Annually	
2. Attendance	Open House and Parent Teacher Conferences put out information in regards to Daily Attendance	Annually	
3.Effective Instruction	Vertical teaming	August	
3.Effective Instruction	Teachers attend conference	October	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Teaching Staff *(continued)*

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
3.Effective Instruction	Parent Night	October	
3. Effective Instruction	Write Grants for Opportunities	Annually	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Title I Coordinator

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
1.Academic Achievement	Provide Title 1 Teacher and Services K-8	August	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: PDC Leader

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
3.Effective Instruction	Provide 1st/2nd year mentors	August	
3.Effective Instruction	Administration and PDC work together	August	
3.Effective Instruction	Teachers attend professional conferences	August	
3.Effective Instruction	Administration, Curriculum, and PDC meet	October	

ACTION STEPS/STRATEGIES FORM

POSITION / TITLE: Technology Committee

<i>GOAL</i>	<i>ACTION STEP</i>	<i>START DATE</i>	<i>DATE COMPLETED</i>
3. Effective Instruction	Write Grants for Opportunities	Annually	
3. Effective Instruction	Maintain District Technology Scope and Sequences	Annually	